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## **Level 2**

# **No work E-mail for workers on vacation**

**17th August, 2014**

<http://www.breakingnewsenglish.com/1408/140817-email-2.html>

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**Please try Levels 0 and 1 (easier) and the 26–page Level 3 (harder).**

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# THE READING

From <http://www.breakingnewsenglish.com/1408/140817-email-2.html>

It is now more difficult for workers to switch off from work. Many workers answer or write e-mails going to and from work, at lunchtime and at home. A lot of people check their work e-mail on vacation to other countries. This is changing for workers of the German carmaker Daimler. They can choose to not receive e-mail when they are on holiday. Employees will be able to relax on the beach and not answer problems in their inbox. They can auto-delete all work e-mail while on vacation. Daimler says it wants workers to enjoy family time or "me time" while on vacation.

A Daimler spokesman told reporters that staff worked better when they returned from holiday feeling refreshed. He said staff should return feeling refreshed and motivated. A human resources officer said: "Our employees should relax on holiday and not read work-related emails." The Daimler 'Mail on Holiday' system sends a reply that says: "Your e-mails will be deleted....If you want me to read this e-mail personally...send me the information [next week]." Not everyone thinks this is a good idea. Customers may not like writing again later. Companies could lose business.

Sources: <http://www.marketplace.org/topics/business/daimler-and-disappearing-emails>  
<http://www.techrepublic.com/article/the-digital-fightback-the-struggle-to-stop-work-taking-over-our-lives/>  
<http://www.theatlantic.com/business/archive/2014/08/daimlers-german-employees-can-set-emails-to-auto-delete-during-vacation/376068/>

# MATCHING

From <http://www.breakingnewsenglish.com/1408/140817-email-2.html>

## PARAGRAPH ONE:

- |                                    |                    |
|------------------------------------|--------------------|
| 1. difficult for workers to switch | a. receive e-mail  |
| 2. going to and                    | b. all work e-mail |
| 3. check their work e-mail         | c. on the beach    |
| 4. They can choose to not          | d. off from work   |
| 5. relax                           | e. family time     |
| 6. They can auto-delete            | f. on vacation     |
| 7. it wants workers to enjoy       | g. time            |
| 8. me                              | h. from work       |

## PARAGRAPH TWO:

- |                                   |                           |
|-----------------------------------|---------------------------|
| 1. staff worked better when they  | a. and motivated          |
| 2. return feeling refreshed       | b. this e-mail personally |
| 3. human                          | c. again later            |
| 4. work-                          | d. returned from holiday  |
| 5. If you want me to read         | e. business               |
| 6. Not everyone thinks            | f. resources              |
| 7. Customers may not like writing | g. related emails         |
| 8. Companies could lose           | h. this is a good idea    |

# LISTEN AND FILL IN THE GAPS

From <http://www.breakingnewsenglish.com/1408/140817-email-2.html>

It is now more difficult for workers (1) \_\_\_\_\_ work. Many workers answer or write e-mails going to and from work, at lunchtime and at home. A lot of people (2) \_\_\_\_\_ on vacation to other countries. (3) \_\_\_\_\_ workers of the German carmaker Daimler. They can (4) \_\_\_\_\_ e-mail when they are on holiday. Employees will be able to relax on the beach and not answer (5) \_\_\_\_\_. They can auto-delete all work e-mail while on vacation. Daimler says it wants (6) \_\_\_\_\_ family time or "me time" while on vacation.

A Daimler spokesman told reporters that (7) \_\_\_\_\_ when they returned from (8) \_\_\_\_\_. He said staff should return feeling (9) \_\_\_\_\_. A human resources officer said: "Our employees should relax on holiday and not read (10) \_\_\_\_\_." The Daimler 'Mail on Holiday' system sends a reply that says: "Your e-mails (11) \_\_\_\_\_ ....If you want me to read this e-mail personally...send me the information [next week]." Not everyone thinks this is a good idea. Customers (12) \_\_\_\_\_ again later. Companies could lose business.

# PUT A SLASH ( / ) WHERE THE SPACES ARE

From <http://www.breakingnewsenglish.com/1408/140817-email-2.html>

It is now more difficult for workers to switch off from work. Many workers answer or write e-mails going to and from work, at lunchtime and at home. A lot of people check their work e-mail on vacation too other countries. This is changing for workers of the German carmaker Daimler. They can choose to not receive e-mail when they are on holiday. Employees will be able to relax on the beach and not answer problems in their inbox. They can auto-delete all work e-mail while on vacation. Daimler says it wants workers to enjoy family time or "me time" while on vacation. A Daimler spokesman told reporters that staff worked better when they returned from holiday feeling refreshed. He said staff should return feeling refreshed and motivated. A human resources officer said: "Our employees should relax on holiday and not read work-related emails." The Daimler 'Mail on Holiday' system sends a reply that says: "Your e-mail will be deleted.... If you want me to read this e-mail personally... send me the information [next week]." Not everyone thinks this is a good idea. Customers may not like writing again later. Companies could close business.

## WRITE QUESTIONS & ASK YOUR PARTNER(S)

Student A: Do not show these to your speaking partner(s).

a)

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b)

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c)

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d)

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e)

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f)

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g)

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h)

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*No work E-mail for workers on vacation - 17th August, 2014*  
More free lessons at [www.BreakingNewsEnglish.com](http://www.BreakingNewsEnglish.com)

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## WRITE QUESTIONS & ASK YOUR PARTNER(S)

Student B: Do not show these to your speaking partner(s).

a)

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b)

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c)

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d)

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e)

---

f)

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g)

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h)

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